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Department of Public Safety Architectural Access Board

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Daniel Bennett
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Executive Director

Board Meeting Minutes – June 6, 2016 **21st Floor – Conference Room 3**

Present Board Members:

- Walter White, Chair (WW)
- Diane McLeod, Vice Chair (DM)
- Andrew Bedar, Member (AB)
- Dawn Guarriello, Member (DG)
- Jane Hardin, Member (JH)
- Carol Steinberg, Member (CS)

and

- Thomas Hopkins, Executive Director (TH)
- Kate Sutton, Program Coordinator/Clerk for Proceedings (KS)

Members Not Present:

- David D'Arcangelo, Massachusetts Office on Disability Director (DD)
- Raymond Glazier, Executive Office on Elder Affairs Designee (RG)
- George Delegas, Member (GD)

- Meeting began at approximately 9:10 a.m.

- 1) **Discussion:** Board Member Roll Call
DM - all but DD, RG and GD present

Jeffrey Dougan, Massachusetts Office on Disability Designee (JD) – Now Present

2) Incoming: Mixed Use Building, 2 Fremont Court, Arlington (V16-161)

- TH - EXHIBIT – variance application and supplemental information
- new building with a mezzanine, tearing down an existing building
- proposing to install a vertical wheelchair lift to the 773 square foot mezzanine
- side-entry lift
- EXHIBIT – letter from Arlington Commission on Disability, supporting the variance request

DM - *grant on the condition that platform side is 42” by 60”*

JH - *second – carries unanimously*

3) Incoming: New Mixed-Use Building, 650 Plymouth Ave., Fall River (V16-160)

- TH - EXHIBIT – variance application and supplemental information
- interior renovation to create new café and bar, removing part of first floor to create two-story vaulted space
- new accessible toilet rooms
- third floor will be renovated to be 6 apartments
- plan to install a vertical wheelchair lift to serve basement and first floor
- spending \$235,000, value of building is \$312,200; over 30%, jurisdiction of 3.3.2
- also installing a stage, which shows no access

- DG - there is also a depressed area

DM - *continue contact the petitioners about the lack of access to the stage, LULA instead of a lift, and depressed seating area*

CS - *second – carries unanimously*

4) Incoming Discussion: North Shore Business Center, Building 300, 30 Logbridge Road, Middleton (V16-093)

- TH - previously presented but was denied because of lack of test plans for lift or LULA
- were seeking no access to the mezzanine
- now dividing the building into 3 different spaces, and provided affidavits for each of the mezzanine spaces that state that the mezzanine is for employee’s only
- EXHIBIT- May 20, 2016 submittal from Jill Mann including the three affidavits

JD - *accept on the condition that current affidavits are recorded with the local registry of deeds, and that if the mezzanine spaces change ownership, then new owners will have to create access or resubmit affidavits regarding the mezzanine being employee only space*

DM - *second – carries with CS opposed*

George Delegas, Member (GD) – now present

5) Advisory Opinion: Pedestrian Bridge at Longfellow Bridge, Charles Circle, Boston (V13-318)

- TH - EXHIBIT- submittal of new plans on June 1, 2016

- previously before the Board and granted variances for the stairs off of the bridge in a couple locations, reviewed by the Board in 2013
- seeking confirmation of compliance for the handrail design, with lights above and two handrails below the lighted rail fixture, proposing to modify the offset of the handrails to not interfere with the light

JD - amend and grant a variance for the handrail proposal, if there is a wall; if there is no wall, no variance is required

DM - second – carries unanimously

6) Incoming: Brass Lantern Inn, 11 North Water St., Nantucket (V16-173)

- TH - EXHIBIT – variance application and supplemental information
- renovation and addition to create a lodging facility, new addition of 2,975 square feet
 - spending over 30% of the value of the building; 3.3.2
 - seeking 3 variances
 - 25.1, regarding 3 entrances, providing 1 fully compliant entrance

GD - grant as proposed for entrances

JD - second – carries unanimously

- TH - existing stairs, building new compliant stairs being built

DM - grant as proposed

AB - second – carries unanimously

- TH - lack of vertical access to the second and third floors
- contains only non accessible guestroom
 - basement has inaccessible guestrooms, and employee only apartments
 - there is one 2B unit provided

CS - grant on the condition that the accessible room is held to book be lasted

AB - second – fails with JD and CS in favor and DM, JH, GD, and DG opposed

DM - grant the variance for the lack of vertical access

GD - second – carries with CS opposed

7) Incoming: Proposed Dental Office, 23 Bows St., Somerville (V16-176)

- TH - seeking to waive the 2-week waiting period

DM - waive the 2 week waiting period

JD - second – carries unanimously

- TH - EXHIBIT – variance application and supplemental information
- proposing 3 chair dental office, opening in an existing building
 - previously used as a law office for the past 32 years
 - seeking variance for no access at the dental office
 - accommodation policy for referrals to accessible dental offices

- DM* - grant as proposed, on the condition that notification of lack of access to the space and the fact that they will refer to accessible dental offices in the area is on their website and all publications and advertising
- JH* - second – carries with JD opposed

CS left the room

8) Incoming: Memorial Church, 23 Harvard Yard, Cambridge (V16-163)

- TH** - EXHIBIT – variance application and supplemental information
- seeking a variance for 12 items
 - spending over 30%

- DM* - put it in the packet for June 20th
- DG* - second – carries unanimously

9) Incoming: Sidewalk Slopes, Pleasant St. and Main St. (Route 113), West Newbury (V16-162)

- TH** - EXHIBIT- variance application and supplemental information
- seeking variance for curb cut slope in one location
 - center slope is 15.38%
 - running slope of the sidewalk is at 15.38% (exempt because part of the topography of the street)

CS now present

- DM* - grant as proposed
- JH* - second – carries unanimously

10) Incoming: White Heron Theater Company, 5 North Water Street, Nantucket (V16-172)

- TH** - EXHIBIT – variance application and supplemental information
- seeking time variance and issuance of temporary CO for this season
 - first floor of the theater seating will be accessible, with single user unisex toilet room on the first floor
 - small theater, bathrooms are all in the basement served by the elevator
 - elevator will not be available to be delivered until mid-July, when the season is already underway

- JD* - grant variance and allow the issuance of the temporary certificate of occupancy, upon confirmation of completion of the first floor unisex toilet room being completed; on the condition that the elevator is installed, inspected and in working order, confirmed as such by December 31, 2016
- DM* - second – carries unanimously

WW left the room, DM as acting chair

11) Incoming: Pioneer Charter School, 97 Main St., Saugus (V16-178)

- TH** - need to waive 2-week waiting period

JD - waive 2 week waiting period
DG - second – carries unanimously

TH - EXHIBIT – variance application and supplemental information
- delay on elevator installation and inspection
- seeking a 3 month time variance
- propose to open in September, seeking 3 months beyond that for the delay in the installation of the elevator

AB - grant as proposed to December 31, 2016
JD - second – carries unanimously

DM left the room – WW as chair

12) Discussion: Greater Framingham Community Church, 44 Franklin Street, Framingham (V15-284)

TH - EXHIBIT – April 22, 2016 submittal from the church and a letter from Robert Evelyn and a letter from Carol LaBonte
- hearing held

JH - grant the variance to 14.6, as proposed
GD - second – carries unanimously

JD - expedite
JH - second – carries unanimously

DM now present

13) Discussion: Unifirst Corporation, 295 Parker Street, Springfield (V15-185)

TH - EXHIBIT – submittal of letter and affidavit from Ronald Croati, Chairman and CEO of Unifirst Corporation

DM - accept the affidavit and require recording with registry of deeds within 60 days receipt of decision
DG - second – carries unanimously

JD left the room

14) Advisory Opinion: New Construction, Mixed Use Building, Dehon Street, Revere

TH - EXHIBIT – e-mail and plans submitted David Barsky, May 25, 2016
- proposed building will have 2 commercial units and 2 residential units, second floor will have 2 residential units, and third floor will have 4 residential units

JD now present

- DM* - variance is required
DG - second – carries with JD abstaining

15) Discussion: Casey Arborway Project, MBTA Forest Hills Station, Boston (V14-071)

- TH - EXHIBIT – letter from Laura Brelsford, MBTA, received on June 2, 2016
- seeking an extension to complete the required access upgrades at the station to begin the planning in 2016, with construction to begin in 2018

- CS - the station is currently accessible, so curious of what are the remaining issues

- DM* - grant extension as proposed, with status reports submitted every 6 months, starting January 1, 2017

- JD* - second – carries unanimously

16) Incoming: Woods Hole Ferry Terminal, Foot of Railroad Avenue, Woods Hole (V16-170)

- TH - EXHIBIT – variance application and supplemental information
- spending 63.5 million, all new construction
- sent in your packet

- JD* - Grant variances requested for the following sections of 521 CMR 18.12.1, 20.9, 24.2.1, 18.13.4, as proposed

- JH* - second – carries unanimously

- DM* - all gangways shall have compliant handrails, in accordance with 18.13.1

- DG* - second – carries unanimously

17) Incoming Discussion: North Star Building, 587, 585 and 581 High St., 366, 368 and 370 Washington Street, Dedham (V16-136)

- TH - EXHIBIT – May 25, 2016 submittal from Maria Sorenson, Architect
- previously granted them a variance for the lack of access to the basement, but need a variance for the location of the accessible toilet room, at the first floor, with all other bathrooms at the basement level

- DM* - grant variance for 30.2, regarding toilet room location at the first floor being accessible and not in the same location as the other toilet rooms

- DG* - second – carries unanimously

- TH - required that the handrails be mounted at the right height and the right offset
- Commission wants the handrails fixed at the bottom of the stairs – EXHIBIT – Kaylee DiFazio of Dedham Commission on Disability, May 23, 2016
- previously addressed the lack of extensions at the top, but did not address the handrails at the bottom

- CS* - require compliant handrail extensions at the bottom of the stairs

- DM* - second – carries unanimously

- TH - in the cigar shop, had asked for relief for height of the service counter
- door at the back of the shop for employee access to basement bathrooms at the lower level
- seeking clarification that the door at the back of the shop does not need any variances

- CS - *grant on the condition that an affidavit is submitted attesting to the use of the door*
DM - *second – carries unanimously*

18) Incoming: Science Center Building, South Building, Williams College, 12 Morley Drive, Williamstown (V16-171)

- TH - EXHIBIT – variance application and supplemental information
- seeking variances for the sinks and fume hoods in the science laboratories
- maintain the ability to accommodate the equipment
- need deep sinks to wash the lab equipment
- will maintain one working area as accessible, and can modify the fume hoods

- DM - *grant as proposed*
JD - *second – carries unanimously*

19) Discussion: Pay Beach Stairs, 21 Sea View Avenue, Oak Bluffs (V15-145)

- TH - first presented on June 29, 2015
- stairs from road to Pay Beach, also proposing beach wheelchair available at life guard station, 500 yards from stairs
- also proposed wooden boardwalk
- EXHIBIT – June 1, 2016 letter from Amy Billings, Park Commissioner Chair, now proposing roll-out mats instead of the previously proposed boardwalks; May 25, 2016 submittal from Mark Barbidaro of Oak Bluffs Building Department, with all of the proposed beach mats

- DM - *grant as proposed for the installation of an accessible mat for route to lifeguard station*
JD - *second – carries with CS opposed*

20) Incoming: Brindle Hall, Endicott College, 410 Hale Street, Beverly (V16-154)

- TH - EXHIBIT – variance application and supplemental information
- voted to be put into your packets at the last meeting, May 23rd
- but did allow permits to proceed
- bathrooms will be made accessible in Phase 1, but showers will not be made accessible until Phase 2

- JD - *grant the variances requested as proposed*
DM - *second – carries with CS opposed*

21) Advisory Opinion: Electrical Vehicle Charging Stations, numbered required to be accessible (521 CMR 23.2), Paul Moriarty and Associates, May 11, 2016

- TH - need to issue an opinion about the number of electrical vehicle charging stations
- should be beyond the number required in 23.2 for standard accessible parking spaces

- DM - *if electrical charging stations are provided, 5% but not less than 1, shall be accessible in compliance with standard accessible parking space requirements per 521 CMR 23 (not requiring van accessible spaces to be at charging stations, due to lack of technology for accessible vans cannot be made accessible). The accessible parking spaces for charging stations shall be above and beyond the requirements for the number of parking spaces as called out in 521 CMR 23.2*
JD - *second – carries unanimously*

22) Incoming Discussion: New Housing, 17-19 Vinton St., South Boston (V16-146)

- TH
- presented on May 23, 2015, but noticed that the front entrance and roof decks did not comply
 - EXHIBIT – submittal from Niles Sutphin, received on June 2, 2016, seeking to amend variance to include a variance for the lack of access to the entrance, and clarify that the roof deck is designated for exclusive use of Unit 5, the unit at the top of the building
 - two units at the main floor will have decks and are accessed by the wheelchair lift
 - units are for sale
 - two doors into the garage, with access to the lift

DM - grant the variance for the lack of access to the street side entrance, based on the accessible entrances and the proposed lift

DG - second – carries unanimously

DM - grant the variance for the installation of the lift

DG - second – carries unanimously

23) Incoming Discussion: New Housing, 388-390 West 4th Street, South Boston (V16-145)

- TH
- EXHIBIT – letter from Niles Sutphin submitted June 2, 2016
 - seeking to amend variance seeking variance for lack of access to the street main entrance into the lobby area
 - two top units have individual roof decks, not open to the rest of the residents
 - two entrances into the garage, with the lift within the garage up to the first floor

JD - grant as proposed for the lack of access to the stair entrance, and the use of a vertical wheelchair lift

DM - second – carries unanimously

24) Discussion: SMOC, 46 Gordon St., Framingham (V16-159)

- TH
- EXHIBIT – letter from Bowditch and Dewey, received on June 2, 2016
 - three-year spending over 30% due to permits being pull over last 3 years, found by Framingham Building Department
 - families ready to occupy now, and no access provided
 - seeking to allow the issuance of an occupancy permit now, on the condition that the work will be done in the near future
 - 17 sleeping rooms, for up to 13 families, maximum occupancy of 32 people
 - proposing to submit variance and plans for compliance by June 30, 2016

DM - allow the issuance of occupancy permit, on the condition that plans for compliance and variance application submitted to the Board by June 30, 2016

JD - second – carries unanimously

25) Incoming: Mixed Use Retail and Office Space, 83-87 Summer St. Boston (V16-165)

- TH
- EXHIBIT – variance application and supplemental information
 - jurisdiction is 3.3.1a, building a new entrance
 - Corner entry is being removed and creating new entrance with level at the interior and 5% sloped landing at the exterior

DM - grant on the condition that an automatic door opener installed

JD - second – carries unanimously

26) Incoming: New Housing (218 units), 30 Dalton St., Boston (V16-168)

- TH - EXHIBIT – variance application and supplemental information
- one level of retail and one level of below-grade parking
- seeking variance for outlet locations over counters, closer than 18” from the corner

JD - grant as proposed

DM - second – carries unanimously

27) Incoming: Mixed Use Restaurant and Office Building, 772 Adams Street, Dorchester (V16-167)

- TH - EXHIBIT – variance application and supplemental information
- renovation of existing restaurant
- seeking a variance for no accessible entrance

CS - deny variance requested

DM - second – carries unanimously

CS - require submittal of test plans for potential access at the front and rear of the building by June 17, 2016

DM - second – carries unanimously

28) Incoming: Castle Park (Oread Castle Park), 20 Alden Street, Worcester (V16-164)

- TH - EXHIBIT – variance application and supplemental information
- improvements to park, accessible routes, accessible playground, accessible courts
- work performed
- seeking variance for the route with stairs, there is an adjacent route with one handrail provided
- seeking a variance for the slope of the walkway, proposing one handrail (9-13 % slope)

JH - grant as proposed

AB - second – carries with CS abstaining

LUNCH BREAK

29) Hearing: Rolling Ridge Retreat and Conference Center, Moses Hall, 660 Great Pond Road, North Andover (V15-335)

- WW - call to order at 1 p.m.
- introduce the Board

Jeff Ashburn, Davis Square Architects (JA)

Larry Peacock, Rolling Ridge Retreat Executive Director (LP)

Iric Rex, Davis Square Architects (IR)

- WW - all sworn in
- EXHIBIT 1 – AAB1-56

- TH - change in the scope of the project per an email from JA, which is not in the packet
 - AAB16 notes all items that were granted relief
 - now proposing to not install a lift within Moses Hall
 - does the spending change?
- JA - no
- TH - only item that was denied was the walkway area
 - also allowed the issuance of a building permit
- JA - want to wrap up the other two items and address the change of scope of the project
 - a number of previous items had been approved
 - have received some bids from some general contractors, which were higher than originally anticipated
 - removed two additional bedrooms and bathrooms at the upper floors, and the removal of the lift and some landscaping, bringing the project back down to budget agreed upon by Rolling Ridge
 - submittal of cost and plans for additional work
- WW - accept submittal as EXHIBIT 2
- JA - budget of \$600,000, which does not include improvements to the courtyard
 - to add that work and the lift back into the project would be an additional \$110,000, 8% of the overall cost
 - but are still making access improvements with the proposed work
 - proposing accessible suite with 2 beds and its own bathroom on the first floor, and still creating accessible path courtyard and improvements to the corner of the existing courtyard to the main house entrance to access the main dining room
 - currently no accessible guest rooms provided within the building
 - proposing no vertical access within the building
- CS - how many guest rooms at the other floors?
 JA - second floor there are 6 guestrooms
- CS - guestroom at the conference room level may be noisy
- LP - guest room is behind a fireplace area, so pretty insulated, and new entrance to the conference room from the accessible guest room
 - the new room provides access to the meeting room
 - most people that come, come for a specific event
- CS - could it be soundproof?
 IR - main separation is a masonry wall
- DG - what is in the mechanical room?
 JA - will plan to soundproof around the mechanical room
 - it was originally proposed to be a meditation room, so soundproofing was always intended
- DG - stairs are dashed, what is their location?
 - what is the route from the parking area?
- JA - the dashed stairs are a fire escape to the second floor, the accessible route will be compliant

- DG - changing the swing of the door, is the push/pull compliant?
 JA - yes, and have an automatic opener proposed
- DG - variance for the lack of access to the second floor common use spaces
 JA - yes, but maintaining the second floor accessible toilet room
- JD - accessible parking spaces in the Exhibit 2 plans, placeholder or proposed?
 JA - just a place holder, will have a compliant van accessible space and a standard accessible space
- DM - how many bedrooms provided?
 LP - 10 bedrooms
- IR - had to cut the budget from over \$800,000 to \$600,000
 - had to remove two guestrooms
- JD - will there be an accessible toilet room at the third floor as well?
 IR - no access to the third floor, not proposing to construct accessible toilet room at the third floor
- LP - originally proposed 3 bedrooms and 2 bathrooms at the 3rd floor, but then due to budgeting constrictions reduced to 1 bedroom and 1 bathroom at the third floor
- IR - \$600,000 focused on Moses Hall to create access
 - there is an accessible pathway to the dining room from Moses Hall
 - future ramp to Tyson Hall is not built (one of the meeting rooms)
- CS - cannot get to the other building?
 LP - can get to all of the buildings except the Tyson Building
- WW - no work done on the main house
- IR - no way to get \$3 million for master plan, doing the best with what they have for work on Moses Hall
- KS - assessed value on assessor's website is \$2,545,900 for the building value only; 30% of that would be \$763,770; spending is under 30% of value of the complex
- CS - *no variance required, based on proposal to construct a compliant accessible path from Moses Hall to the Main House, with pictures required to be completed upon completion*
- JD - *second – carries unanimously*
- CS - *grant the variance for the lack of vertical access to the second and third floors*
- GD - *second – carries unanimously*
- JD - *grant the lack of access at the third floor bathrooms*
- CS - *second – carries unanimously*

JD left the room

- TH - EXHIBIT – variance application and supplemental information
- spending over 30%
- just at drawings and construction estimates
- seeking a variance for 521 CMR 11.1, for no compliance at the business

DM - deny

CS - second – carries unanimously

JD now present

31) Incoming Discussion Norman Rockwell Museum, 9 Glendale Road, Stockbridge (V16-086)

- TH - previously sought a variance for the drop-off zone being 206 feet from the building; a time variance to use the lower level entrance while the lobby and walkways were being rebuilt
- spending was \$400,000, jurisdiction is 3.3.1b
- EXHIBIT – submittal of plan on June 3, 2016 from Craig Okerstrom of Okerstrom-Lang
- seeking an amendment to the application with slopes of up to 9.5%, and proposing alternate route which is longer, but slope is much less

DM - grant as proposed in the revised scheme (L3), on the condition that compliant directional signage and slopes are provided at the accessible path location

JD - second – carries unanimously

32) Discussion: First Church in Wenham, 1 Arbor St., Wenham (V16-037)

- TH - EXHIBIT – May 23, 2016 submittal from Stephano Basso, Architect
- previously required new compliant handrail at main portico
- plans of proposed handrails

- KS - they also owe us the plans with the slopes for the lower level entrance walkway

DM - grant as proposed for handrail details

AB - second – carries unanimously

33) Incoming Discussion: Real Estate Office, 9 Main St., Framingham (V15-312)

- TH - EXHIBIT – June 1, 2016 from Mark Dempsey, Access Specialist for Framingham
- recent path of travel and no level landing at the bottom of the walkway with 5%, no level landing at the bottom of the walkway, measures 4%
- EXHIBIT – letter from Arif Askerov, received on June 2, 2016, seeking an amendment to the variance application

- DG - amendment seeking variances to 521 CMR 24.4, 29.00 and 39.00

DM - no variance required since 521 CMR 22.3 states 5% running slope is considered a walkway

JD - second – carries unanimously

DM - grant if it is the cross slope that is 5%

JD - second – carries unanimously

34) Discussion: Broken Creek Vineyard, 614 South Street, Shrewsbury (V15-078)

TH - reviewed previous submittal at 10.19.15 meeting and required stamped plans by a registered architect
- have been trying to get plans from the building to a portion of the vineyard
- EXHIBIT – May 24, 2016 e-mail from Eric Pruesse, stating that they are not providing vineyard tours, but understand that a stamped plan will be required if vineyard tours begin

DM - accept the correspondence and close the case, until such time tours are the vineyard are provided and stamped plans are provided

JH - second – carries unanimously

35) Discussion: Mixed Use Building at 605 Tremont Street, Boston (V16-046)

TH - EXHIBIT – stamped plans of the proposed work, received on June 1, 2016
- plans just show interior of building

WW left the room, DM as acting chair

TH - variance is sought for the lack of an accessible entrance

KS - previous motion was to submit plans

DG - continue to have the Petitioners submit test plans and costs of lift or ramps at the interior and/or exterior

JD - second – carries unanimously

DG - expedite the decision

JD - second – carries unanimously

36) Discussion: Minutes from May 23, 2016

DM - any motion on the minutes?

JH - accept the minutes from May 23, 2016

DG - second – carries with CS abstaining

DM left for the day, WW present and acting chair

37) Hearing: Academy Hills Apartment Building, 4 Westminster Street, Nantucket (C16-008)

WW - called to order at 3:15 p.m., scheduled for 3:00 p.m.
- introduce the Board

William Joyce, Compliance Officer for the Board (WJ)

Thomas Hopkins, Executive Director of the Board (TH)

WW - WJ and TH sworn in
- EXHIBIT 1 – AAB1-25

- WJ - complaint against the Academy Hills Apartment Building
 - brought to the attention of the Board by the Nantucket Commission on Disability regarding a violation for a side entrance
 - have triggered full compliance based on a review of the spending and the assessed values of the building
 - need to confirm compliance with other requirements of 521 CMR, spending triggered full compliance in 2014 (AAB16 permit), and another permit in 1985
- TH - in 1985, the trigger for full compliance was 25% of the full and fair cash value of the building
 - in November of 2014, Commission wrote directly to the management company requesting automatic door opener
- TH - brought this case to the Board on April 25, 2016 and requested the Board schedule a complaint hearing
 - no confirmation regarding spending
 - hearing notice was sent on April 6, 2016, have returned receipt from the hearing notice, signed for on 4/8/16
 - got a call from Marsha Fader
- WW - EXHIBIT 2 – e-mail from June 3, 2016 from Brenda McDonough, Facilitator for the Nantucket Commission on Disability
- TH - e-mail states that Brenda McDonough and Mickey Roland met with the architect at the project and reviewed plans for the front entrance
- WJ - we have no plans or contact from the project architect and/or building owner
- TH - no accessible entrance since converted to apartments
- CS - *find in favor of the Complainant*
 GD - *second – carries unanimously*
- CS - *schedule a fine hearing*
 AB - *second – carries unanimously*
- CS - *expedite*
 AB - *second – carries unanimously*
- JD - *submit compliance analysis for accessible units, common areas, and plans for compliance and/or variance application, by July 1, 2016*
 CS - *second – carries unanimously*

- End of Meeting -

Matters not reasonably anticipated 48 hours in advance of meeting:

- Pedestrian Bridge at Longfellow Bridge, Charles Circle, Boston (V13-318) - submittal of new plans on June 1, 2016

- Brass Lantern Inn, 11 North Water St., Nantucket (V16-173) - variance application and supplemental information
- Proposed Dental Office, 23 Bows St., Somerville (V16-176) - variance application and supplemental information
- White Heron Theater Company, 5 North Water Street, Nantucket (V16-172) - variance application and supplemental information
- New Construction, Mixed Use Building, Dehon Street, Revere - e-mail and plans submitted David Barsky, May 25, 2016
- Casey Arborway Project, MBTA Forest Hills Station, Boston (V14-071) - letter from Laura Brelsford, MBTA, received on June 2, 2016
- New Housing, 17-19 Vinton St., South Boston (V16-146) - submittal from Niles Sutphin, received on June 2, 2016, seeking to amend variance to include a variance for the lack of access to the entrance, and clarify that the roof deck is designated for exclusive use of Unit 5, the unit at the top of the building
- New Housing, 388-390 West 4th Street, South Boston (V16-145) - letter from Niles Sutphin submitted June 2, 2016
- SMOC, 46 Gordon St., Framingham (V16-159) - letter from Bowditch and Dewey, received on June 2, 2016

EXHIBITS:

- Mixed Use Building, 2 Fremont Court, Arlington (V16-161) - variance application and supplemental information; letter from Arlington Commission on Disability, supporting the variance request
- New Mixed-Use Building, 650 Plymouth Ave., Fall River (V16-160) - variance application and supplemental information
- Memorial Church, 23 Harvard Yard, Cambridge (V16-163) - variance application and supplemental information
- Sidewalk Slopes, Pleasant St. and Main St. (Route 113), West Newbury (V16-162) - variance application and supplemental information
- Pioneer Charter School, 97 Main St., Saugus (V16-178) - variance application and supplemental information
- Woods Hole Ferry Terminal, Foot of Railroad Avenue, Woods Hole (V16-170) - variance application and supplemental information
- Science Center Building, South Building, Williams College, 12 Morley Drive, Williamstown (V16-171) - variance application and supplemental information
- Brindle Hall, Endicott College, 410 Hale Street, Beverly (V16-154) - variance application and supplemental information
- Mixed Use Retail and Office Space, 83-87 Summer St. Boston (V16-165) - variance application and supplemental information
- New Housing (218 units), 30 Dalton St., Boston (V16-168) - variance application and supplemental information
- Mixed Use Restaurant and Office Building, 772 Adams Street, Dorchester (V16-167) - variance application and supplemental information
- Castle Park (Oread Castle Park), 20 Alden Street, Worcester (V16-164) - variance application and supplemental information
- Everyday Mindfulness, 40 Center St., Northampton (V16-169) - variance application and supplemental information
- North Shore Business Center, Building 300, 30 Logbridge Road, Middleton (V16-093) - May 20, 2016 submittal from Jill Mann including the three affidavits

- Greater Framingham Community Church, 44 Franklin Street, Framingham (V15-284) - April 22, 2016 submittal from the church and a letter from Robert Evelyn and a letter from Carol LaBonte
- Unifirst Corporation, 295 Parker Street, Springfield (V15-185) - submittal of letter and affidavit from Ronald Croati, Chairman and CEO of Unifirst Corporation
- North Star Building, 587, 585 and 581 High St., 366, 368 and 370 Washington Street, Dedham (V16-136) - May 25, 2016 submittal from Maria Sorenson, Architect
- Pay Beach Stairs, 21 Sea View Avenue, Oak Bluffs (V15-145) - June 1, 2016 letter from Amy Billings, Park Commissioner Chair, now proposing roll-out mats instead of the previously proposed boardwalks; May 25, 2016 submittal from Mark Barbidaro of Oak Bluffs Building Department, with all of the proposed beach mats
- Electrical Vehicle Charging Stations, numbered required to be accessible (521 CMR 23.2), Paul Moriarty and Associates, May 11, 2016
- Norman Rockwell Museum, 9 Glendale Road, Stockbridge (V16-086) - submittal of plan on June 3, 2016 from Craig Okerstrom of Okerstrom-Lang
- First Church in Wenham, 1 Arbor St., Wenham (V16-037) - May 23, 2016 submittal from Stephano Basso, Architect
- Real Estate Office, 9 Main St., Framingham (V15-312) - June 1, 2016 from Mark Dempsey, Access Specialist for Framingham; letter from Arif Askerov, received on June 2, 2016, seeking an amendment to the variance application
- Broken Creek Vineyard, 614 South Street, Shrewsbury (V15-078) - May 24, 2016 e-mail from Eric Pruesse, stating that they are not providing vineyard tours, but understand that a stamped plan will be required if vineyard tours begin
- Mixed Use Building at 605 Tremont Street, Boston (V16-046) - stamped plans of the proposed work, received on June 1, 2016